

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

September 16, 2020

6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

To join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/602400381>

For audio only, dial in using a phone: Number: [\(312\) 757-3121](tel:3127573121); Access Code: 602-400-381

AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting

Public Comment

OAWU/Rate Study Update (Tim Tice)

Water Operator's Report from Hiland:

- a. Monthly overview
- b. Update on leak detection
- c. Update on leak repair
- d. Estimate for meter on mainline serving Chestnut and Logie Trail
- e. Pending billing adjustments (if any)
- f. Pandemic-related customer issues?

Bookkeeper/Office Manager's Report:

- a. Update on progress for 2020 audit

Consent Agenda:

- a. Accounts Receivable/Payable report from Hiland
- b. Monthly budget statement
- c. Board approval to pay bills presented
- d. Approval of August Board Meeting minutes

Action Items:

- a. Rules and Regulations document/posting to website
- b. Portland Fire & Rescue multiyear Inter-Governmental Agreement (IGA)
- c. Portland Water Bureau request re: out-of-district customer (NW Creston Rd south of NW Drury Lane)

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Administrative Reports:

- a. Update on Riverview project LOI
- b. Update on letter to out-of-district users

As necessary: Additional agenda items arising pursuant to bookkeeper's, manager's reports

Adjourn

Next Board Meeting: October 21, 2020 at 6:15pm

Location: Due to the current health emergency resulting from the COVID-19 pandemic, meeting may be held by GoToMeeting videoconference.

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Access Code: 539-618-253

Join from a video-conferencing room or system.

Dial in or type: 67.217.95.2 or inroomlink.goto.com

Meeting ID: 539 618 253

Or dial directly: [539618253@67.217.95.2](tel:539618253@67.217.95.2) or 67.217.95.2##539618253

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In the event that stay-at-home restrictions have been lifted, an in-person meeting may take place at the Scappoose Library, Scappoose, Oregon.