BURLINGTON WATER DISTRICT

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November 17, 2026

Meeting Draft Agenda

Commissioners of Burlington Water District Board Meeting

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Call to order: By Tami Ege in place of Ricardo Lovett, Chairman

Board members present/Establish quorum:

Absent: Ricardo Lovett, Chairman

Public Comment (limited to 5 minutes per person):

Staff Reports:

1. **Ed Hodges** (no agenda topics)
2. **Seth Olson, NWNWS Water Operators Report**
    a. Northwest Natural Water Services rate notice. Review rates for 2027 and discuss/approve contract.
    b. Monthly Report Highlights
    c. Report on providing the hydrant-rental to the contractor. Was this completed according to the agreement?
    d. Any new business to address

3. **Dan Zimmerman, Contracted Bookkeeper/Office Manager Report** (see attached reports)

a) The Ballot Measure passed and will be implemented in the 2027/2028 Budget.

b.) Monthly Report, address anomalies if any, take questions from the board.

b) BWD 2026-2027 Water Rate Study (WRS) status (continued two months)

Consent Agenda:

1. Board approval to pay bills as presented
2. Board approval of October Board Meeting minutes

Discussion Topics:

Old Business:

1. **Ricardo:** ***(On hold until weather improves in the Spring.)*** Coordinate a reservoir work party and defer further contractor work for the time being. This will take place in the Spring when the weather has improved.
2. **Tami:** Review/update the district website so customers are directed to the correct Northwest Natural Water Services payment website. ***(Gail Curtis is presently working on this)***
3. **Anne Squire / Tami Ege:** Visit OnPoint, inquire regarding district moving accounts, interest rates and obtain signature card.; maintain required dual-signature procedures for checks.

New Business:

Questions regarding Out of District Customers/Annexing in out-of-district customers to the in-district for Burlington Water District Board Member appointment.

Switched BWD Board Meeting to Zoom vs GoTo. Was everyone able to log on this month?

Motion to Adjourn:

Next Board Meeting: Tentative December 16, 2026, 6:15 pm online
Location: All meetings held by videoconference. See BWD website.