

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)

Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Burlington Water District Board of Commissioners Meeting

Tuesday, December 20, 2022
6:15 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

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AGENDA

Call Meeting to Order:

Announce Board members present to establish quorum for meeting:

Public Comment:

Guest: Insurance broker Rich Allison, of Parkside Agency, will present the insurance renewal and field any questions the board might have regarding the rates or coverages.

Water Operator's Report from Hiland (Aaron Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Chlorine residual monitoring
- d. Customer issues?
- e. Billing adjustments?
- f. Update: Newberry Road annexation cost estimate

Bookkeeper/Office Manager's Report:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements
- c. Monthly budget expenditure review
- d. Special Districts Association of Oregon (SDAO) Conference February 9-12, 2023: Free registration has been extended to a member of the board. Option to attend the remote conference or in person at the Sunriver location. If in person the board will need to approve

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expenditures. Historically, these conferences have offered good information for elected officials.

Consent Agenda:

- a. Board approval to pay bills as presented
- b. Board approval of November Board Meeting minutes as submitted

Administrative Reports:

- a. Update – Newberry Road annexation
- b. Update – Riverview Project
- c. Update – BWD Master Plan
- d. Update – Water meter grant

BWD 22-23 Budget:

- a. Elect budget officer for 22-23 budget process
- b. Budget preparation discussion and review of schedule

New Business:

Announcements:

Adjournment:

Next Board Meeting: Wednesday, January 18, 2023, at 6:15pm.

Location: Meeting to be held by GoToMeeting videoconference.