

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

Wednesday, January 20, 2021

6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting

Public Comment

Introduction for Potential New Board Members

OAWU Rate Study Update (Tim Tice)

Water Operator's Report from Hiland (Matt Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Update on 3-inch meter; replacement?
- d. Pending billing adjustments: Account #2552
- e. Customer issues?

Bookkeeper/Office Manager's Report:

- a. New auditor for FY 20/21 audit

Consent Agenda:

- a. Accounts Receivable/Payable report from Hiland
- b. Monthly budget statements
- c. Board approval to pay bills presented
- d. Approval of December Board Meeting minutes

Action Items:

- a. Approve Calendar for 21/22 Budget process
- b. Discussion related to 21/22 Budget process

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Administrative Reports:

- a. Update on Portland Fire & Rescue multiyear Inter-Governmental Agreement (IGA)
- b. Update on Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- c. Update on Metro right of way vacate request (if any)
- d. Update on responses from letters to out-of-district customers
- e. May 2021 special elections/board recruitment

As necessary: Additional agenda items arising pursuant to bookkeeper's, manager's reports.

Adjourn

Next Board Meeting: Wednesday, February 17, 2021 at 6:15pm

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