

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## **Board of Commissioners Meeting**

Wednesday, January 19, 2022

6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/697812469>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 697-812-469

## **AGENDA**

### **Call Meeting to Order**

### **Announce Board members present to establish quorum for meeting**

### **Public Comment**

### **Water Operator's Report from Hiland (Aaron Olson):**

- a. Monthly overview
- b. Update on leak detection/repair
- c. Possible meter replacement
- d. Chlorine residual monitoring
- e. Customer issues?
- f. Billing adjustments?
- g. New service request update

### **Bookkeeper/Office Manager's Report:**

### **Consent Agenda:**

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements
- c. Monthly budget expenditure review
- d. Board approval to pay bills as presented
- e. Board approval of October Board Meeting minutes as submitted

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## Action Items:

### Administrative Reports:

- a. Update – Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- b. Update – Newberry Road petition for variance to join District

**As necessary:** Additional agenda items arising pursuant to bookkeeper's, manager's reports.

## Adjourn

**Next Board Meeting:** Wednesday, February 16, 2022, at 6:15pm.

### Upcoming Budget Committee meetings (meeting details will be included with agendas):

**February 16:** 1<sup>st</sup> Budget Committee Meeting with opportunity for public comment (ORS 294.426) – present budget message (ORS 294.403) and review proposed budget

**March 2:** 2<sup>nd</sup> Budget Committee Meeting – amend budget; post amended documents on website 3 days prior to meeting

**March 16:** 3<sup>rd</sup> Budget Committee Meeting – approve budget and set tax rate; post final documents on website 3 days prior to meeting

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