

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## Board of Commissioners Meeting

April 15, 2020

~ 6:45 pm (following Budget Committee meeting that begins at 6:15 pm)

**Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.**

**To join the meeting from a computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/167004349>

**For audio-only, dial in using a phone:**

**Number: 1 (872) 240-3212; Access Code: 167-004-349**

## AGENDA

### Call Meeting to Order

**Announce Board members present to establish quorum for meeting**

### Public Comment

### Water Operator's Report from Hiland

- a. Monthly overview
- b. Out of district loss factor
- c. Accounts Receivable/Payable report from Hiland

### Bookkeeper/Office Manager's Report

#### Consent Agenda:

- a. Monthly budget statement
- b. Board approval to pay bills presented
- c. Approval of March minutes

#### Action Items:

- a. Consider Riverview Drive capital improvement project (Edward Hodges, Engineer)
- b. Consider Ordinance 19/20-01, Revised Water Rates and Other Fees
- c. Consider Resolution 19/20-02, Resolution Adopting A Water System Development Charge Rate Increase
- d. Consider next steps for resolving out-of-district issue

#### Administrative Reports:

- a. FY 20-21 budget cycle
  - Review budget calendar
  - Next steps
  - What gets addressed by board vs. budget committee
- b. Covid-19: Issues and Implications
- c. Update on OAWU rate study
- d. Update on OAWU leak detection study
- e. Status of Metro Right of Way vacate process?
- f. Update on transfer of electronic records to Google Drive

**As necessary:** Additional agenda items arising pursuant to bookkeeper's, manager's reports

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## **Adjourn**

**Next Board Meeting:** May 20, 2020 at ~6:45 pm (following Budget Committee meeting that begins at 6:15 pm)

**Location:** Due to the current health emergency resulting from the COVID-19 pandemic, meeting being held by GoToMeeting videoconference.

**To join the meeting from a computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/801872437>

**For audio-only, dial in using a phone:**

**Number:** 1 (669) 224-3412; **Access Code:** 801-872-437