**Burlington Water District Board of Commissioners Meeting**

**Sep 20, 2023, 6:15 – 8:45 PM**

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**Call Meeting to Order:**

**Announce Board members present to establish quorum for meeting:**

**Public Comment (limited to 10 min./issue):**

**Guests:**

**Guest: Ed Hodges, engineer of record for BWD;**

**Project Update:**

1. Update on Riverview Water Main Project
2. Update on Water Meter Replacement Project
3. Update on Master Plan Project

**Water Operator’s Report from Hiland representative:**

1. Locates:
2. Compliance Testing:
3. Leak detection/repair:
4. Chlorine residual monitoring:
5. Customer issues:
6. Billing adjustments:
7. Update Water Meter Replacement Project:

**Bookkeeper/Office Manager’s Report:**

1. Hiland Credit Memo and Accounts Receivable/Payable reports:
2. Monthly budget statements:
3. Monthly budget expenditure review:
4. Discussion: Supplemental Budget

**Consent Agenda:**

1. Board approval to pay bills as presented:
2. Board approval of August Board Meeting minutes as submitted:

**Administrative Reports**:

**Old Business:**

* 1. Master Plan update/discussion: Water Conservation and Seismic Evaluation.
	2. Regional Conservation group: BWD representative needed to attend quarterly meetings

**New Business:**

1. **ACTION:** Resolution 23/24-04 Adopting the Supplemental Budget

**Announcements:**

1. Camp Creek Fire. Daily “Portland Water Impacts Situation Status Reports” provided to BWD to Board Chair.
2. PWB Future Water Sales Agreement: The current draft version of the City of Portland water supply agreement is currently under legal review. A future version will be available for board and public review.

**Adjourn:**

**Next Board Meeting**: Wednesday, October 18, 2023 at 6:15pm

**Location:** Meeting to be held by GoToMeeting videoconference.

Susan Hasty,

Recording Secretary