

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

March 18, 2020

6:15pm

Scappoose Library

Scappoose, Oregon 97053

AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting

Public Comment

Water Operator's Report from Hiland

- a. Monthly overview
- b. Out of district master meters
- c. Accounts Receivable/Payable report from Hiland

Bookkeeper/Office Manager's Report

Consent Agenda

- a. Monthly budget statement
- b. Board approval to pay bills presented
- c. Approval of February minutes

Action Items:

- a. Consider next steps for resolving out-of-district issue
- b. Consider updated contract with Schroeder Law
- c. Consider OAWU rate study
- c. Consider OAWU leak detection study

Administrative Reports

- a. FY 20-21 budget cycle
 - Review budget calendar
 - Composition of budget committee – community volunteers?
 - Update on budget preparation process to date
 - Next steps
- b. Covid-19: Issues and Implications
- c. Status of Metro Right of Way vacate process?
- d. Update on transfer of electronic records to Google Drive

As necessary: Additional agenda items arising pursuant to bookkeeper's, manager's reports

Adjourn

Next Board Meeting: April 15, 2020 at 6:15 pm

Location: Scappoose Library