

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## Burlington Water District Board of Commissioners Meeting

**October 18, 2023, 6:15PM**

**Please join my meeting from your computer, tablet, or smartphone.**  
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**Call Meeting to Order:**

**Announce Board members present to establish quorum for meeting:**

**Public Comment (limited to 10 min./issue):**

**Guests:** Allegra Willhite TSCC

**Guest: Ed Hodges, engineer of record for BWD.**

**Project Update:**

1. Update on Riverview Water Main Project
2. Update on Water Meter Replacement Project
3. Update on Master Plan Project

**Water Operator's Report from Hiland representative:**

- a. Locates:
- b. Compliance Testing:
- c. Leak detection/repair:
- d. Chlorine residual monitoring:
- e. Customer issues:
- f. Billing adjustments:
- g. Update Water Meter Replacement Project:

**Bookkeeper/Office Manager's Report:**

- a. Hiland Credit Memo and Accounts Receivable/Payable reports:
- b. Monthly budget statements:
- c. Monthly budget expenditure review:
- d. Portland Fire and Rescue contract and cost

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## **Consent Agenda:**

- a. Board approval to pay bills as presented:
- b. Board approval of August Board Meeting minutes as submitted:

## **Administrative Reports:**

**Old Business:** Discuss November 15<sup>th</sup> and December 20<sup>th</sup> Meeting Dates

## **New Business:**

- a. Allegra Willhite TSCC: Discussion on bridging gap in tax collection and fire protection contract cost

## **Announcements:**

## **Adjourn:**

**Next Board Meeting:** Wednesday, November 15, 2023, at 6:15pm

**Location:** Meeting to be held by GoToMeeting videoconference.

Susan Hasty,  
Recording Secretary