

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF) Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

**Budget Committee
Meeting Minutes
Wednesday, February 15, 2023
6:15 pm**

Meeting held by GoToMeeting videoconference.

MINUTES

Meeting called to order by Dan Johnson at 6:19 at pm.

Present: Ron Yann, Dan Johnson, Susie Hasty, Gail Curtis; four board members present and Dan Zimmerman, bookkeeper, Chris Nelson, community member.

Roll Call to establish Quorum:

Dan Johnson called the roll; board members present constituting a quorum, as well as one staff member and one community member in attendance.

Election of presiding Officer:

ACTION: Dan Johnson nominated Tiff Wood as presiding officer for the Burlington Water 2023/2024 budget committee, Gail Curtis seconded, the motion passed unanimously.

Reading of Budget Message by Dan Johnson.

Dan J. read the FY23/24 Management Comments and Budget Message aloud in its entirety.

Public Comment:

Chris Nelson commended the BWD board in recent accomplishments.

Budget Presentation and Discussion:

At Dan J's request, Dan Z., BWD bookkeeper, did a thorough, line by line, worksheet by worksheet presentation of the proposed budget for FY23/24, leading discussion and addressing questions and comments throughout.

Upon review and discussion, further clarification as to the loan repayments amortization schedules for the Riverview loan and for the meter replacement project was requested.

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Ron will meet with Ed Hodges, BWD engineer of record and Matt Mattia of Business Oregon and report findings to the board.

Motion to Approve the Budget and Motion to Approve the Property Tax Levy:

Given that more information was requested, these motions were not considered at this meeting. A second Budget Committee meeting will be held March 1, 20203 to review and consider approval of the amended budget.

Adjournment:

Gail Curtis proposed adjournment of the meeting, Susie Hasty seconded, the motion carried unanimously and the meeting ended at 6:49 pm.

Next Budget Committee Meeting:

Wednesday, March 1, at 6:15pm

Meeting will be held by GoToMeeting videoconference.

Susie Hasty BWD Recording Secretary