

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Burlington Water District Board of Commissioners Meeting

Wednesday, Jan 17, 2024
6:15 – 8:45 PM

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/187390293>

You can also dial in using your phone.

Access Code: 187-390-293

United States: [+1 \(571\) 317-3122](tel:+15713173122)

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Call Meeting to Order:

Announce Board members present to establish quorum for meeting:

Public Comment (limited to 10 min./issue):

Guests: None

Guest: Ed Hodges, engineer of record for BWD.

Project Update:

1. Update on Riverview Water Main Project
2. Update on Water Meter Replacement Project
3. Update on Master Plan Project

Water Operator's Report from Hiland representative:

- a. Locates:
- b. Compliance Testing:
- c. Leak detection/repair:
- d. Chlorine residual monitoring:
- e. Customer issues:
- f. Billing adjustments:
- g. Update Water Meter Replacement Project:

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Bookkeeper/Office Manager's Report:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports:
- b. Monthly budget statements:
- c. Monthly budget expenditure review:

Consent Agenda:

- a. Board approval to pay bills as presented:
- b. Board approval of December, 2023 Board Meeting minutes as submitted:

FY 24/25 Budget Prep

- a. Review and approve revised budget calendar
ACTION: Submit approved budget calendar to TSCC following meeting.
- b. Kris H and Dan Z to present budget prep. to date
- c. ToDo: January 19 Send mailer to all customers inviting them to be on the Budget Committee
- d. ToDo: January 19 Mail Notice of Budget Committee Meetings to all customers **AND** publish on BWD website **no fewer than 10 days before** the first Budget Committee meeting (Feb 21) (ORS 294.426(5)(c))

Administrative Reports:

Old Business: Water Sales agreement

New Business:

Announcements:

Adjourn:

Next Board Meeting: Wednesday, February 21, 2024, at 6:15pm

First Budget Meeting: Wednesday, February 21, 2024, to follow Board meeting at 7:15PM

Location: All meetings to be held by GoToMeeting videoconference.

Susan Hasty,
Recording Secretary