

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

Wednesday, March 17, 2021

6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting

First reading: Ordinance 20/21-01, Revised Water Rates and Other Fees Policy

Public Comment

Water Operator's Report from Hiland (Matt Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Determining integrity of existing 2" line to Newberry out of district customers
- d. Discuss systematic schedule/cost for meter replacements
- e. Customer issues?
- f. Billing adjustments:
 - i. Account 2488, \$942.59 (approved at February meeting)
 - ii. Account 2506, \$93.25

Bookkeeper/Office Manager's Report:

- a. Update on TSCC response to budget documents
- b. Update re: new auditor for FY 20/21 audit

Consent Agenda:

- a. Accounts Receivable/Payable report from Hiland
- b. Monthly budget statements
- c. Board approval to pay bills presented
- d. Approval of February Budget Committee minutes
- e. Approval of February Board Meeting minutes
- f. Approval of March Budget Committee minutes

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Action Items:

- a. SDAO Information Security Policy

Administrative Reports:

- a. Update on Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- b. Update on Metro right of way vacate request
- c. Update regarding Newberry out-of-district customers
- d. Update regarding May 2021 special election/board recruitment

As necessary: Additional agenda items arising pursuant to bookkeeper's, manager's reports.

Adjourn

Next Board Meeting: Wednesday, April 21, 2021, immediately following Budget Adoption Hearing that begins at 6:15pm.

Location: Due to the current health emergency resulting from the COVID-19 pandemic, meeting to be held by GoToMeeting videoconference.

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