

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)

Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Burlington Water District Board of Commissioners Meeting

Wed, Oct 19, 2022 6:15 PM - 8:45 PM (PDT)

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/445215653>

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United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 445-215-653

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting:

Public Comment:

Guest speaker: Teresa Hanford, CPA, CIA, CGAP, CFE ; Hanford & Associates LLC will review the BWD financial statements.

Water Operator's Report from Hiland (Aaron Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Chlorine residual monitoring
- d. Customer issues?
- e. Billing adjustments?

Bookkeeper/Office Manager's Report:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements
- c. Monthly budget expenditure review

Consent Agenda:

- a. Board approval to pay bills as presented
- b. Board approval of September Board Meeting minutes as submitted

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Administrative Reports:

- a. Update – Newberry Road petition for variance to join District
- b. Update – Riverview Project
- c. Update – BWD Master Plan
- d. Update – Forgiveness of Peak Factor Fine of \$14,000 by City of Portland. BWD and Hiland presented a request to the Water Managers Advisory Board, WMAB, to forgive costs.

New Business:

Announcements:

Adjournment:

Next Board Meeting: Wednesday, November 16, 2022, at 6:15pm.

Location: Meeting to be held by GoToMeeting videoconference.