

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

**Board of Commissioners Meeting**

May 20, 2020

~ 6:45 pm (following Budget Committee meeting that begins at 6:15 pm)

**Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.**

**To join the meeting from a computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/801872437>

**For audio-only, dial in using a phone:**

**Number:** 1 (669) 224-3412; **Access Code:** 801-872-437

**AGENDA**

**Call Meeting to Order**

**Announce Board members present to establish quorum for meeting**

**Public Comment**

**Water Operator's Report from Hiland**

- a. Monthly overview
- b. Out of district loss factor?
- c. Accounts Receivable/Payable report from Hiland

**Bookkeeper/Office Manager's Report**

**Consent Agenda:**

- a. Monthly budget statement
- b. Board approval to pay bills presented
- c. Approval of April Budget Committee minutes
- d. Approval of April Board Meeting minutes

**Action Items:**

- a. First reading: Ordinance 19/20-01, Revised Water Rates and Other Fees
- b. Resolution 19/20-05, Resolution Adopting A Prevention of Workplace Discrimination, Harassment, and Retaliation Policy
- c. Resolution 19/20-06, Resolution Adopting A Public Records Policy

**Administrative Reports:**

- a. Covid-19: Issues and Implications
- b. Update on OAWU leak detection study
- c. Update on OAWU rate study
- d. Update from Edward Hodges - Riverview project
- e. Update on Chestnut Lane letter
- f. Review FY 20-21 budget cycle

**As necessary:** Additional agenda items arising pursuant to bookkeeper's, manager's reports

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**Adjourn**

**Next Board Meeting:** June 17, 2020 at ~6:45 pm (following Budget Adoption Hearing that begins at 6:15 pm).

**Location:** Due to the current health emergency resulting from the COVID-19 pandemic, meeting may be held by GoToMeeting videoconference.

**To join the meeting from your computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/923610333>

**For audio-only, dial in using a phone:**

**Number:** 1 (312) 757-3121; **Access Code:** 923-610-333

In the event that stay-at-home restrictions have been lifted, an in-person meeting may take place at the Scappoose Library, Scappoose, Oregon.