

BURLINGTON WATER DISTRICT (BWD)
Board Meeting
January 22, 2018
6:45pm

Larson's Moorage
14426 NW LARSON RD
Portland Oregon 97231

Agenda

Meeting with Gabe Wells to review District maps (6:15pm).

Customer/public requests.

1. Approval to write off 48-hour late fee (\$25) for customers who have not missed a payment in the past. One time write off. (Jeff Sayler).

Board review and/or approval:

1. Approval of the December Board meeting minutes.
2. Official Guidelines document review by the District attorney, update.
3. Signing of the yearly routine Auditor's letter.
4. December 24th service leak at Multnomah Yacht Harbor (200,500 gallons water used that day). Portland Water has been notified. A letter needs to be generated and sent to them asap explaining what happened. Mary advised the District attend their Board meeting scheduled February 14th.

Administrator's report:

1. Purchasing land from BNSF. No change.

Superintendent's report:

1. Metro's enquiry, update.

Check detail report and the approval to pay bills with checks No. 3343 to 33 .

Wednesday, February 21st Board meeting: Location: the Scappoose Library.

Adjourn the meeting.

An Executive Board meeting may proceed or follow regarding:

- a. ORS 192.660 (2) (e) to discuss real property matters;
- b. ORS 192.660 (2) (f) to consider information or records exempt by law from public inspection;
- c. ORS 192.660 (2) h) to consult with counsel regarding the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed;
- d. ORS 192.660 (2) (a) to consider the employment of a public officer, employee, staff member or individual agent