

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## Burlington Water District Board of Commissioners Meeting

**Tuesday, December 17, 2024**  
**6:15 – 8:45 PM**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/549355957>

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Access Code: 549-355-957

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## Agenda

**Call Meeting to Order:**

**Announce Board members present to establish quorum for meeting:**

**Public Comment (limited to 10 min./issue):**

**Guests:**

Ricardo Lovett, interested in BWD board membership.

**Ed Hodges, engineer of record for BWD.**

**Project Update:**

1. Update on Master Plan Project

**Water Operator's Report from Hiland representative:**

- a. Locates:
- b. Compliance Testing:
- c. Leak detection/repair:
- d. Chlorine residual monitoring:
- e. Customer issues:
- f. Billing adjustments:

**Bookkeeper/Office Manager's Report:**

- a. Hiland Credit Memo and Accounts Receivable/Payable reports:

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- b. Monthly budget statements:
- c. Monthly budget expenditure review:

## **Consent Agenda:**

- a. Board approval to pay bills as presented:
- b. Board approval of November 2024 Board Meeting minutes as submitted:

## **Administrative Reports:**

## **Old Business:**

- a. NW Natural Water Services Contract renewal update

## **New Business:**

## **Announcements:**

## **Adjourn:**

**Next meeting:** Wednesday, January 15, 2025 at 6:15pm

**Location:** All meetings to be held by GoToMeeting videoconference.

Susan Hasty,  
Recording Secretary