

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## Burlington Water District Board of Commissioners Meeting

Sep 18, 2024, 6:15 – 8:45 PM

Please join my meeting from your computer, tablet or smartphone.

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## Agenda

### Call Meeting to Order:

Announce Board members present to establish quorum for meeting:

Public Comment (limited to 10 min./issue):

Guests: Tim Owens, President of Correct. Tim will present “The Basics of the Mission System”.

Guest: Ed Hodges, engineer of record for BWD.

#### Project Update:

1. Update on Master Plan Project

### Water Operator’s Report from Hiland representative:

- a. Locates:
- b. Compliance Testing:
- c. Leak detection/repair:
- d. Chlorine residual monitoring:
- e. Customer issues:
- f. Billing adjustments:

### Bookkeeper/Office Manager’s Report:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports:
- b. Monthly budget statements:

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- c. Monthly budget expenditure review:

## **Consent Agenda:**

- a. Board approval to pay bills as presented:
- b. Board approval of July 2024 Board Meeting minutes as submitted:

## **Administrative Reports:**

### **Old Business:**

### **New Business:**

### **Announcements:**

### **Adjourn:**

**Next meeting:** Tuesday, October 22, 2024 at 6:15pm

**Location:** All meetings to be held by GoToMeeting videoconference.

Susan Hasty,  
Recording Secretary