

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)

Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Burlington Water District Board of Commissioners Meeting

Tue, Nov 15, 2022
6:15 PM - 8:45 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting:

Public Comment:

Guest speaker: Ed Hodges, Engineer Curran-McLeod, Inc. and BWD Engineer of Record for the NW Riverview Watermain Improvements project. Ed will also be addressing the Water Meter grant project, the Newberry Road petition for variance and the BWD Master Plan.

Water Operator's Report from Hiland (Aaron Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Chlorine residual monitoring
- d. Customer issues?
- e. Billing adjustments?
- f. Recent district leak detection findings
- g. Aaron to present results of meeting with Brian Ray: Property owner looking for assurance water can be provided to his lots as part of the effort to sell the properties.
ACTION: Board discussion and decision whether or not to provide owner with documentation regarding service approval.

Bookkeeper/Office Manager's Report:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements

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- c. Monthly budget expenditure review

Consent Agenda:

- a. Board approval to pay bills as presented
- b. Board approval of October Board Meeting minutes as submitted

Administrative Reports:

- a. Update – Newberry Road petition for variance to join District
- b. Update – Riverview Project
- c. Update – BWD Master Plan
- d. Update – Water meter grant

New Business:

Announcements:

Adjournment:

Next Board Meeting: Tuesday, December 20, 2022, at 6:15pm.

Location: Meeting to be held by GoToMeeting videoconference.