

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Burlington Water District Board of Commissioners Meeting

Apr 16, 2025, 6:15 – 7:15 PM

Please join my meeting from your computer, tablet or smartphone.

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Agenda

Meeting called to order:

Announce Board members present to establish quorum for meeting:

Absent:

Public Comment (limited to 10 min./issue):

Guests:

Ed Hodges, engineer of record for BWD:

Water Operator's Report from NWNWS representative:

- a. Locates:
- b. Compliance Testing:
- c. Leak detection/repair:
- d. Chlorine residual monitoring:
- e. Customer issues:
- f. Billing adjustments:
- g. Can Customers (CIMA) get read only access from NWNWS to water meter read outs in an effort to track potential water leaks?

Bookkeeper/Office Manager's Report:

- a. NWNWS Credit Memo and Accounts Receivable/Payable reports:
- b. Monthly budget statements:

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- c. Monthly budget expenditure review:

Consent Agenda:

- a. Board approval to pay bills as presented
- b. Board approval of March 2025 Board Meeting and Budget Committee meeting minutes as submitted

Administrative Reports:

Old Business:

- a. BWD Fire Service update
- b. Potential future board members
- c. Chair and secretary positions vacate in 3 months (June 30) review roles and responsibilities

New Business:

Announcements:

Adjourn:

Next meeting: Wednesday, May 21, 2025 at 6:15pm

Next Budget Meeting: Budget Adoption Hearing June 2nd.

Location: All meetings to be held by GoToMeeting videoconference.

Susan Hasty,
Recording Secretary