

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

October 21, 2020

6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

To join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/539618253>

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting

Public Comment

BWD Annual Audit Presentation (Dennis Connor, CPA)

OAWU Rate Study Update (Tim Tice)

Water Operator's Report from Hiland:

- a. Monthly overview
- b. Update on leak detection
- c. Update on leak repair
- d. SDIS site visit
- e. Pending billing adjustments: #2584, others?
- f. Pandemic-related customer issues
 - i. Update on long overdue customer account
 - ii. Other customer issues?

Bookkeeper/Office Manager's Report:

- a. Review, consider revising Board meeting dates for November, December due to conflict

Consent Agenda:

- a. Accounts Receivable/Payable report from Hiland
- b. Monthly budget statement
- c. CN reimbursement request
- d. Board approval to pay bills presented
- e. Approval of September Board Meeting minutes

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Action Items:

- a. Portland Fire & Rescue multiyear Inter-Governmental Agreement (IGA)
- b. Portland Water Bureau request re: out-of-district customers
(NW Creston Rd south of NW Drury Lane)

Administrative Reports:

- a. Update regarding meter on mainline serving Chestnut and Logie Trail
- b. Update on Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- c. Update on Metro right of way vacate request
- d. Update on letters to customers
 - i. All customers – Rules & Regs notice
 - ii. Out-of-district customers – Rules & Regs and additional billing and annexation info

As necessary: Additional agenda items arising pursuant to bookkeeper's, manager's reports

Adjourn

Next Board Meeting: November 18, 2020 at 6:15pm

Location: Due to the current health emergency resulting from the COVID-19 pandemic, meeting may be held by GoToMeeting videoconference.

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