

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## Board of Commissioners Meeting

Wednesday, September 15, 2021

6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

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## AGENDA

### Call Meeting to Order

### Announce Board members present to establish quorum for meeting

### Public Comment

### Water Operator's Report from Hiland (Aaron Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Possible meter replacement
- d. Chlorine residual monitoring
- e. Customer issues?
- f. Billing adjustments?

### Bookkeeper/Office Manager's Report:

- a. Transition of signers/privileges on accounts
  - i. Bank of the West checking; signature card

### Consent Agenda:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements
- c. Monthly budget expenditure review
- d. Board approval to pay bills presented
- e. Approval of June Board Meeting minutes

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## Action Items:

- a. Update Riverview project: Slower than usual due to COVID restrictions but is in process
- b. Shared Data Storage Update

## Administrative Reports:

- a. Update – Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- b. Update – Newberry Road petition for variance to join District

**As necessary:** Additional agenda items arising pursuant to bookkeeper's, manager's reports.

## Adjourn

**Next Board Meeting:** Wednesday, October 20, 2021, at 6:15pm.

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