

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

Thursday, May 18, 2022

6:15 pm

Please note time change due to annual budget meeting preceding this meeting.

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

Please join this meeting from your computer, tablet or smartphone.

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting:

Public Comment:

Water Operator's Report from Hiland (Aaron Olson):

- a. Monthly overview
- b. Update on leak detection/repair
- c. Possible meter replacement
- d. Chlorine residual monitoring
- e. Customer issues?
- f. Billing adjustments?

Bookkeeper/Office Manager's Report:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements
- c. Monthly budget expenditure review

Consent Agenda:

- a. Board approval to pay bills as presented
- b. Board approval of April Board Meeting minutes as submitted

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Budget Committee:

1. Present the amended budget
2. Take public comment
3. Adopt budget, make appropriations, levy and categorize taxes

Administrative Reports:

- a. Update – Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- b. Update – Newberry Road petition for variance to join District; identify next steps

New Business:

1. Review and consider Hiland contract renewal of Bookkeeping Service with Dan Zimmerman
2. Discussion and motion to approve Resolution 20/21-05 for the Safe Water Drinking Fund loan in the amount of \$314,000 for improvement of the Riverview pipe infrastructure
3. City of Portland’s Water Agreement, review first draft

Announcements:

Adjourn

Next Board Meeting: Wednesday, June 15, 2022, at 6:15pm.

Location: Due to the current health emergency resulting from the COVID-19 pandemic, meeting to be held by GoToMeeting videoconference.