

BURLINGTON WATER DISTRICT (BWD)  
Budget Meeting Minutes  
May 16, 2018  
6:15 PM

Scappoose Library  
Scappoose, Oregon 97053

1. Pattye presented the amended approved 2018-2019 budget (Resolution 17/18-03) indicating the changes made by removing personnel services. The fire protection was reduced to actual for June 1, 2019. After discussion, the difference in the fire protection contract of \$10,338.00 was added to our contingency fund...“reserved for future expenditure”, which we can move to a capital improvement project once one is identified. These were the main line items that were discussed.
2. Pattye presented a Budget Resolution amending the 2017-2018 budget for the increased telemetry system, that resolution is incorporated by reference here. Ken moved that we adopt the resolution, Steven seconded, motion passed. Juli will add the appropriate resolution number after researching next available number. (17/18-02)
3. Juli read the contract offered by Hiland for the office/field management position by contract, incorporated herein by reference. We asked for changes that included Andy continue as an employee through the 2017-18 fiscal year, through June 1, 2018. During this discussion we also agreed to ask Scappoose Tax to continue his payroll, and file our 2<sup>nd</sup> quarter tax returns. Also during this discussion, it was pointed out that we need a new Ordinance for Revised Water Rates and Other Fees to reflect Hiland’s fees. This new ordinance will also reflect the 20% increase in water rates that will be adopted in the 2018-2019 budget. Pattye moved that we execute the contract with Hiland incorporating the above changes. Ken seconded, motion passed.

The meeting was adjourned