

# BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)  
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

## Burlington Water District Board of Commissioners Meeting

**Nov 14, 2023, 6:15 – 8:45 PM**

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/894747357>

**You can also dial in using your phone.**

Access Code: 894-747-357

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Meeting ID: 894-747-357

Dial in or type: 67.217.95.2 or inroomlink.goto.com

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**Call Meeting to Order:**

**Announce Board members present to establish quorum for meeting:**

**Public Comment (limited to 10 min./issue):**

**Guests:**

**Guest: Ed Hodges, engineer of record for BWD.**

**Project Update:**

1. Update on Riverview Water Main Project
2. Update on Water Meter Replacement Project
3. Update on Master Plan Project: Board discussion lead by Gail Curtis based on attached outline

**Water Operator's Report from Hiland representative:**

- a. Locates:
- b. Compliance Testing:
- c. Leak detection/repair:
- d. Chlorine residual monitoring:
- e. Customer issues:
- f. Billing adjustments:

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- g. Update Water Meter Replacement Project:
- h. Report on electronic alert system for the Mission monitoring system on the BWD reservoir.

## **Bookkeeper/Office Manager's Report:**

- a. Hiland Credit Memo and Accounts Receivable/Payable reports:
- b. Monthly budget statements:
- c. Monthly budget expenditure review:

## **Consent Agenda:**

- a. Board approval to pay bills as presented:
- b. Board approval of September and October Board Meeting minutes as submitted:

## **Administrative Reports:**

**Old Business:** Water Sales agreement will be discussed and up for motion to approve.

## **New Business:**

## **Announcements:**

## **Adjourn:**

**Next Board Meeting:** Tuesday, December 19th, 2023, at 6:15pm

**Location:** Meeting to be held by GoToMeeting videoconference.

Susan Hasty,  
Recording Secretary