

BURLINGTON WATER DISTRICT

Manager: Hiland Water - P.O. Box 699 Newberg, OR 97132 Phone: 503-554-8333; 1-855-554-8333 (TF)
Internet: BWD Website <https://burlingtonwater.specialdistrict.org/>

Board of Commissioners Meeting

Wednesday, April 21, 2021

~6:30 pm immediately following Budget Adoption Hearing that begins at 6:15 pm

Due to the current health emergency resulting from the COVID-19 pandemic, this meeting being held by GoToMeeting videoconference.

Please join the meeting from your computer, tablet or smartphone.

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AGENDA

Call Meeting to Order

Announce Board members present to establish quorum for meeting

Public Comment

Second Reading and Adoption: Ordinance 20/21-01, Revised Water Rates and Other Fees Policy

Water Operator's Report from Hiland (Matt Olson):

- a. Monthly overview
- b. Chlorine residual monitoring mandate
- c. Quote for meter replacements
 - i. NARA 3" digital magnetic meter
 - ii. Systemwide meter replacement
- d. Update on leak detection/repair
- e. Customer issues?
- f. Billing adjustments?

Bookkeeper/Office Manager's Report:

- a. TSCC Approved Budget Certification Letter & Recommendation

Consent Agenda:

- a. Hiland Credit Memo and Accounts Receivable/Payable reports
- b. Monthly budget statements
- c. Monthly budget expenditure/leak detection expense review
- d. Board approval to pay bills presented
- e. Approval of March Board Meeting minutes

Action Items:

- a. PWB Non-renewal Notice

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- b. Regional Water Sales Agreement – MOU
- c. Review responses to RFP seeking new auditor for FY 20/21

Administrative Reports:

- a. Update – Metro right of way
- b. Update – Ron’s discussion with PWB regarding annexation
- c. Update – Newberry out-of-district customers
- d. Update – Safe Drinking Water Revolving Loan Fund Application for the Riverview project
- e. Update – May 2021 special election/board recruitment

As necessary: Additional agenda items arising pursuant to bookkeeper’s, manager’s reports.

Adjourn

Next Board Meeting: Wednesday, May 19, 2021, at 6:15pm.

Location: Due to the current health emergency resulting from the COVID-19 pandemic, meeting to be held by GoToMeeting videoconference.

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